



City Council Meeting

Monday, September, 25, 2017

Council Chamber

Civic Administration Complex

50 Centre Street South, Oshawa

6:30 p.m.

Agenda

Notice to Correspondents

The personal information contained in your correspondence to Oshawa City Council or its committees is collected under the Municipal Act, 2001. Any personal information you choose to disclose in your correspondence will be used to receive your views on the relevant issue(s) to enable the City to make its decision on the matter. This information will become part of the public record.

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Agendas and Minutes can be found at: <http://calendar.oshawa.ca/Meetings>

Council Composition

The Council of the City of Oshawa is comprised of eleven members – one Mayor, seven Regional Councillors and three City Councillors.

Members of Council

The Members of the Council of the City of Oshawa are:

Mayor John Henry

Regional Councillor John Aker

Regional Councillor Dan Carter

City Councillor Rick Kerr

Regional Councillor John Neal

Regional Councillor Doug Sanders

City Councillor Gail Bates

Regional Councillor Bob Chapman

Regional Councillor Amy McQuaid-England

Regional Councillor Nester Pidwerbecki

City Councillor John Shields

City Council Meetings

City Council meetings are held on the following Mondays in 2017, commencing at 6:30 p.m. and the public is welcome to attend: January 20, February 21 (Tuesday), March 20, April 10, May 1, May 23 (Tuesday), June 12, June 26, September 25, October 16, November 6, November 27 and December 18.

City Council will take a 15-minute break at 8:30 p.m. during every regular City Council meeting or at the next opportunity after 8:30 p.m. upon completion of the item being discussed.

There are four Standing Committees of Council: Development Services Committee, Corporate Services Committee, Community Services Committee and Finance Committee. A calendar of all Standing Committee dates is available on the City of Oshawa website at www.oshawa.ca.

For inquiries about this agenda please contact City Clerk Services at 905-436-3311 or by email at clerks@oshawa.ca. Members of the public may address Council concerning an item on the agenda provided they have appeared before the appropriate Standing Committee by submitting a written request to the City Clerk before 1:00 p.m. on the Thursday preceding the Monday Council Meeting. Speakers are limited to 5 minutes.

Please Note:

- Cellular phones must be switched to the non-audible function during this meeting
- Video recording/photography is permitted in the designated areas
- The City of Oshawa maintains a scent-free policy. Please refrain from wearing/using perfumes, colognes or other scented products at this meeting.

Food and drinks are not permitted in the Council Chamber.

**City Council
Agenda
September 25, 2017**

City Council will not hold a Closed Session at 3:30 p.m.

City Council's Public Meeting is scheduled to begin in the Council Chamber, Civic Administration Complex, 50 Centre Street South at 6:30 p.m.

Public Agenda

Announcements from Council Members

(As may be presented by Council Members)

Declarations of Pecuniary Interest

(As may be presented by Council Members)

Presentations

Mayor Henry to present a trophy to the Novice A.E. team as the Ontario Minor Hockey Association Provincial Champions for 2016-2017.

Mayor Henry to present Beth Mullen and Jim Naumovski with certificates for achieving Lean Black Belt certification.

Tracy Adams, Director, Corporate Communications and Shannon McFadyen, Corporate Communications Officer to provide a presentation to Council concerning the 2018 Budget public engagement online tool.

Delegations/Delegation Requests

Delegations

David Conway requesting to address Oshawa City Council to request Council rescind the Council seat appointments made on March 20, 2017 and revisit the appointment process for filling the vacancy.

Delegation Requests (requires 2/3 vote)

None.

Correspondence Requests

1. **David Conway** requesting Oshawa City Council rescind the Council seat appointments made on March 20, 2017 and a special meeting of Council be called to revisit the appointment process for filling the vacancy.

2. **Town of Halton Hills**, Mayor Rick Bonnette forwarding the Town of Halton Hills Council's resolution asking all Ontario Municipalities to pass a resolution to support zero tolerance against racism and condemn all racism acts of violence.
(Placed on Council's Agenda at the request of Councillor Shields)
3. **Township of Manitowadge**, Acting Mayor Sheldon Plummer forwarding the Township of Manitowadge Council's resolution of support for the resolution of the Municipality of Bluewater concerning Bill 7 amendments to the Residential Tenancies Act 2006.
(Placed on Council's Agenda at the request of Councillor Neal)
4. **Canadian Border Services Agency** (C.B.S.A.), Laurelle Doxey, Director, Outports and Postal Operations District, advising that the C.B.S.A. office located at 1200 Airport Boulevard is proposed for closure on September 29, 2017 and that C.B.S.A. business will now be managed by the Toronto Office at the Billy Bishop Airport for processing services operating 7 days a week and by the Interport Sufferance Warehouse in Mississauga for commercial and personal entry processing services operating Monday to Friday.
5. **General Motors Retirees Committee** requesting to use the Council Chamber on October 27, 2017 from 9:00 a.m. to 12:00 p.m. to unveil the General Motors War Memorial Plaques and Poppy Week flag raising and proclamation presentation.

Additional Agenda-Related Correspondence

(As may be presented at the meeting)

Public Consent Agenda

That all items listed under the heading of Public Consent Agenda for the September 25, 2017 Council meeting be adopted.

Adoption of Minutes

That the minutes of the City Council Meetings held on **June 26, 2017**; **July 18, 2017**; **July 21, 2017** and **August 22, 2017** be adopted.

Correspondence

Correspondence – Received and Filed

That correspondence listed in Appendix A to the Public Agenda for the September 25, 2017 Council Meeting be received and filed.

Correspondence

None.

Advisory Committee Meeting Minutes61. Heritage Oshawa

Recommendation

That the minutes of Heritage Oshawa meetings of **August 23, 2017 and September 11, 2017** be received for information.

62. Oshawa Environmental Advisory Committee

Recommendation

That the minutes of the Oshawa Environmental Advisory Committee meeting of **September 5, 2017** be received for information.

63. Oshawa Active Transportation Advisory Committee

Recommendation

That the minutes of the Oshawa Active Transportation Advisory Committee meeting of **September 6, 2017** be received for information.

64. Oshawa Accessibility Advisory Committee

Recommendation

That the minutes of the Oshawa Accessibility Advisory Committee meeting of **June 20, 2017** be received for information.

Standing Committee Reports

Report of the Development Services Committee

The Development Services Committee respectfully reports and recommends to City Council its Sixty-seventh Report.

1. Ministry of the Environment and Climate Change concerning Report #5867 AMMJ9E and Order to Proceed with Risk Assessment of 150 Bond Street East, in the City of Oshawa (DS-17-150)

(See Page 402 and Pages 16 to 23)

Recommendation

That Correspondence DS-17-150 dated August 21, 2017 from Andrea J. Brown, District Engineer –York Durham District, Ministry of the Environment and Climate Change concerning the Risk Assessment at 150 Bond Street East, in the City of Oshawa be received for information.

2. LaBreche Patterson and Associates Submitting Comments Regarding Report DS-17-155 Related to Drive-Through Facilities (DS-17-156)

Canadian Fuels Association Submitting Comments Regarding Report DS-17-155 Related to Drive-Through Facilities (DS-17-157)

Recommended City-Initiated Amendments to the Oshawa Official Plan and Zoning By-law 60-94 related to Vehicle Drive-through Facilities in the City of Oshawa and the Urban Design Guidelines for Sites with Vehicle Drive-through Facilities (DS-17-155)

(See Page 402 and Pages 27 to 126)

Recommendation

1. That pursuant to Report DS-17-155 dated September 7, 2017, the recommended City- initiated amendments to the Oshawa Official Plan and Zoning By-law 60-94 related to Drive-through Facilities in the City of Oshawa be approved and the necessary by-laws be passed generally in accordance with Attachments 2 and 4 in the above-noted Report to the satisfaction of the Commissioner, Development Services Department and City Solicitor; and,
2. That pursuant to Report DS-17-155 dated September 7, 2017, the Urban Design Guidelines for Sites with Vehicle Drive-through Facilities which forms Attachment 5 to said Report be approved as a guideline; and,
3. That in accordance with Section 34(17) of the Planning Act and notwithstanding that the City-initiated Zoning By-law amendment presented at the public meeting held on June 19, 2017 and the

recommended amendment in this Report differs to some degree from that approved by City Council, such differences are not substantial enough to require further notice and another public meeting.

Report of the Corporate Services Committee

The Corporate Services Committee respectfully reports and recommends to City Council its Forty-second Report.

1. Board and Committee Best Practices **(CORP-17-39)**

(See Page 500 and Pages 1 to 8)

Recommendation

1. That Council authorize the City Clerk to implement administrative practices by Q1, 2018 in support of:
 - a. measures to identify required skills, experience and representation on boards and committees;
 - b. flexible board and committee recruitment methods to broaden potential applicants reflective of required skills, experience and representation;
 - c. measures to encourage recruitment of individuals reflective of the City's diversity, including outreach and potential partnerships with relevant community organizations;
 - d. measures to identify and monitor the progress of diversity represented on the City's boards and committees including a voluntary, self-identified, confidential diversity questionnaire to be included with application packages for appointment; and,
 - e. applicant screening and short-listing methods to support appropriate fit and Council's review of applicants, to be determined by the City Clerk in consultation with applicable staff; and,
2. That the City Clerk provide reporting to Council on the progress of the administrative practices implemented, including aggregate reporting on diversity represented on boards and committees in a manner which would not identify any individual and other best practice recommendations; and,
3. That the City Clerk prepare any necessary housekeeping amendments to the Advisory Committees of Council Policy and Procedure for Council's consideration; and,
4. That Resolution CORP-17-20 be removed from the Corporate Services Committee Outstanding Items List.

2. Appointments to the Oshawa Accessibility Advisory Committee and the Oshawa Central Business District Improvement Area Board of Management

(CORP-17-40)

(See Page 506 and Pages 9 to 10)

Recommendation

1. That Lisa Hart be appointed to fill the vacancy for a person with a disability on the Oshawa Accessibility Advisory Committee for the term September 2017 to November 30, 2017; and,
 2. That Cindy Malachowski be appointed to the Oshawa Central Business District Improvement Area Board of Management for the term September 2017 to November 30, 2018.
3. Technical Amendments to Designated Driving Services Standards in Licensing By-law 120-2005 (CORP-17-41)

(See Page 506 and Pages 11 to 14)

Recommendation

1. That Licensing By-law 120-2005 as amended, be further amended as detailed in Section 5.2 of Report CORP-17-41 dated September 7, 2017 concerning proposed amendments to Designated Driving Services Standards in Licensing By-law 120-2005 respecting Designated Driving services standards; and,
 2. That the notice provisions of By-law 147-2007 be waived for the technical amendments.
4. Proposed Special Meeting for Transportation Network Companies and Regulatory Options Report (CORP-17-42)

(See Page 503)

Recommendation

Whereas staff were directed to initiate a public and industry stakeholder consultation process on the issue of Transportation Network Companies (T.N.C.), develop regulatory options and report back at the Corporate Services Committee's September 11, 2017 meeting; and,

Whereas the T.N.C. issue is significant and there is a substantial volume of information to present; and,

Whereas given the significance of the issue, it was determined that a dedicated special meeting of the Corporate Services Committee would be the appropriate forum to consider proposed regulatory options;

Therefore be it resolved that:

1. A special meeting of the Corporate Services Committee be scheduled at a later date to consider the proposed regulatory options for T.N.C.s; and,
 2. That all stakeholders be provided with at least two (2) weeks' notice, prior to the special meeting to ensure appropriate arrangements can be made for all stakeholders to attend.
5. Council Member Appointee to the Oshawa Environmental Advisory Committee
(CORP-17-45)

(See Page 506)

Recommendation

1. That the resignation of Councillor McQuaid-England from the Oshawa Environmental Advisory Committee be accepted; and,
2. That Councillor Bates be appointed to the Oshawa Environmental Advisory Committee for the remainder of the term.

Report of the Community Services Committee

The Community Services Committee respectfully reports and recommends to City Council its Thirty-ninth Report.

1. Donation of Canada 150 Commemorative Artwork (CS-17-74)

(See Page 602)

Recommendation

Whereas the City of Oshawa has a cultural plan, Culture Counts: Oshawa's Arts, Culture and Heritage Plan, that identifies the strategic direction to 'Create Vibrant Places and Spaces'; and,

Whereas the City of Oshawa approved its Public Art Policy in February 2015 which outlines the acquisition, collections management, and conservation framework for the City to implement public art initiatives; and,

Whereas the Public Art Policy calls for a Public Art Committee (Public Art Task Force) to assist with decision making on accepting and deaccessioning public artworks; and,

Whereas the City of Oshawa has recruited for a Public Art Task Force and it will not convene its first meeting until October 2017; and,

Whereas Dennis O'Connell, a local business owner, has commissioned an artwork by Rick Ward, a local artist, commemorating Canada's 150 anniversary and the history of Oshawa and has identified his intention to donate the artwork to the City of Oshawa, and,

Whereas the timeline to acquire the artwork does not allow for the artwork to be considered through the Public Art Task Force;

Therefore be it resolved that the donation of the commemorative artwork be added to the City's Public Art Inventory and that the Public Art Task Force be engaged to recommend a future location for installation, as outlined in the Public Art Policy.

2. Electric Vehicle Purchase (CS-17-58)

(See Page 604 and Pages 3 to 6)

Recommendation

1. That Report CS-17-58 dated September 8, 2017 regarding Electric Vehicle Purchase be received for information; and,
2. That staff continue to monitor the market and suitability of electric vehicles as part of the existing Asset Management Program.

3. Greenhouse Boiler Replacement (CS-17-63)

(See Page 604 and Pages 7 to 10)

Recommendation

That based on Report CS-17-63 dated September 8, 2017 two boilers for the Parks Services greenhouse be considered for the Time Sensitive 2018 Capital Submission at an estimated cost of \$220,000.

4. Forestry Asset Management and Emerald Ash Borer Management (CS-17-64)

(See Page 605 and Pages 11 to 16)

Recommendation

That based on Report CS-16-64 dated September 8, 2017, regarding Forestry Asset Management funding of \$200,000 be considered in the 2018 Capital Budget to undertake aerial imagery for an urban tree canopy inventory.

5. Rotary Pool Feasibility Study [\(CS-17-72\)](#)

(See Page 605 and Pages 25 to 27)

Recommendation

That Report CS-17-72 concerning the Rotary Pool Feasibility Study be referred to Council without recommendation.

Report of the Finance Committee

The Finance Committee respectfully reports and recommends to City Council its Ninth Report.

1. MADD Canada Requesting the City Purchase Advertising in the Annual Message Yearbook [\(FIN-17-69\)](#)

(See Page 701 and Pages 1 to 2)

Recommendation

That based on Correspondence FIN-17-69 dated July 5, 2017 from MADD Canada requesting the City purchase advertising in the MADD Canada Yearbook, Corporate Communications prepare an advertisement and arrange for funding in the amount of \$550 from the advertising budget.

2. Durham Region Labour Council Requesting the City Purchase Advertising in the Special 75th Anniversary 2017 Yearbook [\(FIN-17-70\)](#)

(See Page 701 and Pages 3 to 5)

Recommendation

That based on Correspondence FIN-17-70 dated August 23, 2017 from the Durham Region Labour Council requesting the City purchase advertising in the Durham Region Labour Council Yearbook, Corporate Communications prepare a 1/3 page advertisement and arrange for funding in the amount of \$450 from the advertising budget.

3. Katrina Lindsay and Ryan Gough Requesting Support for a Rave Fundraiser to Benefit the C.N.I.B. [\(FIN-17-71\)](#)

(See Page 701 and Pages 6 to 11)

Recommendation

That Correspondence FIN-17-71 from Katrina Lindsay and Ryan Gough requesting support for a rave fundraiser to benefit the C.N.I.B. be received for information.

4. Fire Station 1 Security Project (FIN-17-73)

(See Page 702)

Recommendation

Whereas in 2013, City Council approved funding to retain a third-party consultant to carry out Security Audits at City facilities; and,

Whereas an assessment identified the need to enhance the safety and security of Fire Station 1 by installing a security fence and a roll-up garage door leading to the unsecured parking area; and,

Whereas the estimated cost to install a security fence and roll-up garage door is approximately \$25,000; and,

Whereas Finance Services has confirmed there is sufficient funding available in the Security Audit project to fund the necessary security improvements required at Fire Station 1;

Therefore be it resolved that funding in the amount of \$25,000 be reallocated from the Security Audit project to the Fire Station 1 Security Project for the work outlined above.

5. Consultant Services to Review Responses to the Request for Proposal to Develop and Operate a Marina on City lands at the Oshawa Harbour (FIN-17-74)

(See Page 702)

Recommendation

Whereas there continues to be public interest in re-establishing a marina on City owned lands at the Oshawa Harbour; and,

Whereas at the direction of Council, staff issued a Request for Proposals (R.F.P.) on June 16, 2017 to develop and operate a marina (full service or otherwise at the Oshawa Harbour) by the private sector; and,

Whereas staff have received two submissions to R.F.P. C2017-079 from Charming Panda Technology Inc. and the Oshawa Farewell Marina Consortium respectively; and,

Whereas staff recommend that a qualified consultant be retained to evaluate the responses to the R.F.P. and assess the financial ability of each respondent to develop and operate a marina, including a review of the respondent's Business Plan;

Therefore be it resolved that the Manager, Purchasing Services be authorized to engage a qualified consultant in accordance with the Purchasing By-law to review and assess the financial ability of the each respondent to R.F.P. C2017-079 to an upset limit of \$30,000 funded from the Corporate Contingency account.

6. Corporate Payments for the Month of May 2017 [\(FIN-17-53\)](#)

(See Page 703 and Pages 12 to 45)

Recommendation

That Report FIN-17-53 dated September 8, 2017 concerning corporate payments for the month of May 2017 be received for information.

7. Corporate Payments for the Month of June 2017 [\(FIN-17-60\)](#)

(See Page 703 and Pages 46 to 87)

Recommendation

That Report FIN-17-60 dated September 8, 2017 concerning corporate payments for the month of June 2017 be received for information.

8. Corporate Payments for the Month of July 2017 [\(FIN-17-61\)](#)

(See Page 703 and Pages 88 to 120)

Recommendation

That Report FIN-17-61 dated September 8, 2017 concerning corporate payments for the month of July 2017 be received for information.

9. 2017 Second Quarter Members of Council Expense Report [\(FIN-17-62\)](#)

(See Page 708 and Pages 121 to 123)

Recommendation

That Report FIN-17-62 dated September 8, 2017 concerning the members of Council Expense Report for the second quarter of 2017 be received for information.

10. Financial Report for the Six Months Ending June 30, 2017 [\(FIN-17-63\)](#)

(See Page 703 and Pages 124 to 128)

Recommendation

That Report FIN-17-63 dated September 8, 2017 concerning the financial report for the six months ending June 30, 2017 be received for information.

11. 2016 Annual Report on Development Charge Reserve Funds (FIN-17-64)

(See Page 708 and Pages 129 to 133)

Recommendation

That Report FIN-17-64 dated September 8, 2017 concerning the annual report on Development Charge Reserve Funds be received for information; and,

That a copy of the report be provided to the Ministry of Municipal Affairs and Housing if requested.

12. Internal Audit - Fall Implementation Status Report (FIN-17-65)

(See Page 703 and Pages 134 to 138)

Recommendation

That Report FIN-17-65 dated September 8, 2017 concerning a fall 2017 status update of the implementation of internal audit recommendations be received for information.

13. Second Intake - Additional Requests for Waiving of Fees and Financial Assistance (FIN-17-66)

(See Page 708 and Pages 139 to 143)

Recommendation

That in accordance with Report FIN-17-66 dated September 8, 2017 concerning the second intake for additional requests for Waiving of Fees and Financial Assistance:

1. The following requests for waiving of fees be approved as they meet Council approved criteria:
 - Centre Multicultural Francophone de Durham - \$500
 - Oshawa Firefit 2017 - \$500; and,
2. The following request for waiving of fees be denied as it does not meet Council approved criteria:
 - Durham Council for the Arts – Cinechats Film Program - \$5,325; and,
3. The following requests for financial assistance be approved as they meet Council approved criteria:
 - Centre Multicultural Francophone de Durham - \$500
 - Oshawa Firefit 2017 - \$500; and,

4. The following request for financial assistance be denied as it does not meet Council approved criteria:

- Individuals of Team Canada Dance - \$1,000.

14. Amendment to the New Multi-Residential Property Tax Ratio and Tax Rate
(Class NT) (FIN-17-67)

(See Page 703)

Recommendation

Whereas an upper-tier municipality is required, pursuant to section 308(5) of the Municipal Act, 2001, S.O., c.25, as amended, to establish tax ratios it's lower-tier municipalities,

Whereas the Regional Municipality of Durham set the tax ratios for 2017 for Oshawa and the other area municipalities; and,

Whereas the tax ratios determine the relative amount of taxation to be borne by each property class; and,

Whereas the property classes have been prescribed by the Ministry of Finance pursuant to section 7 of the Assessment Act, R.S.O. 1990, c.A.31, as amended; and,

Whereas By-law 29-2017, being the by-law to adopt the estimates of all sums required to be raised by taxation for the year 2017 and to establish the Tax Rate necessary to raise those sums was approved and passed May 1, 2017; and,

Whereas By-law 29-2017 included a Tax Rate for the New Multi-Residential property tax class, calculated with a ratio of 1.000; and,

Whereas the Province of Ontario Budget was adopted May 3, 2017 introducing the Ontario Fair Housing Plan; and,

Whereas the Ontario Fair Housing Plan included a section related to Improving the Fairness of the Property Taxation of Apartment Buildings, which contained the following statement "the government will ensure that new multi-residential apartment developments will be taxed in a way that parallels the taxation of other residential properties to support and encourage the development of new purpose-built rental units.", and,

Whereas, on June 7, 2017, the Regional Municipality of Durham passed Report 2017-COW-162, stating they are 'mandated to set a municipal tax ratio at 1.1000 for the New-Multi-Residential property tax class, the maximum ratio permitted by the Provincial government effective April 20, 2017';

Therefore be it resolved that the ratio for the New Multi-Residential property tax class be changed from 1.000 to 1.100; and,

That Schedule A of By-law 29-2017 be amended to change the 2017 City of Oshawa Tax Rate for this class from 0.653133% to 0.718446%.

15. 2018 Budget Timetable (FIN-17-68)

(See Page 703)

Recommendation

Whereas Council considered Report FIN-17-48 concerning the 2018 Budget Timetable at its meeting of June 12, 2017; and,

Whereas Report FIN-17-48 was referred back to investigate alternative dates to receive the Capital Budget and time-sensitive projects prior to making the decision to approve at the December 11, 2017 meeting and report back to the next Finance Committee meeting; and,

Whereas the following dates are proposed for the delivery, review and deliberations of the 2018 budget;

Date	Action
November 16, 2017	Presentation of the 2018 time-sensitive capital report to the Finance Committee
November 16, 2017	Presentations from External Agencies on their proposed 2018 budgets and consideration of the 2018 Partnership Grant requests at the Finance Committee meeting
December 11, 2017 (half day)	Presentation of 2018 Capital Budget and Nine-year Capital Forecast to Council and approval of the 2018 time-sensitive capital report
December 15, 2017 (half day)	Presentation of 2018 Operating Budget to Council
January 8, 2018 (evening)	Meeting to receive public input on the 2018 budget
January 16, 2018 (full day)	Council Budget Deliberation
January 19, 2018 (full day)	Council Budget Deliberation and Finalization

Therefore be it resolved that the budget timetable as outlined in this motion be approved.

16. 2017 Internal Audit Budget (FIN-17-72)

(See Page 703)

Recommendation

Whereas K.P.M.G. is performing internal audits in accordance with an annual internal audit plan approved by Council; and,

Whereas the Accounts Receivable and Cash Handling Audit undertaken in 2015 by K.P.M.G. included a recommendation that the recording and administration of Administrative Monetary Penalties (A.M.P.s) required improvement; and,

Whereas the Council-approved 2017 Audit Plan includes a review of A.M.P.s; and,

Whereas the City is undertaking an information technology project intended to drive improvements for the by-law officer enforcement system related to A.M.P.s; and,

Whereas the City is interested in exploring where A.M.P.s may be used beyond parking; and,

Whereas these latter two initiatives have resulted in an expansion to the anticipated scope of the A.M.P. internal audit by K.P.M.G. affecting the time and effort required of K.P.M.G.;

Therefore be it resolved that the additional expense of \$7,000 be charged to the internal audit account and be funded from other year-end savings.

Committee of the Whole Reports

1. Jag Sharma, City Manager Submitting **Report CM-17-22** dated September 21, 2017 concerning the Oshawa Power and Utilities Corporation 2017 Second Quarter Activity Report to Shareholders

(See Pages 800 to 805)

Recommendation

That the City Manager's Report CM-17-22 dated September 21, 2017 and attached correspondence from the Oshawa Power and Utilities Corporation reporting on second quarter activity for 2017 be received for information.

2. Jag Sharma, City Manager Submitting **Report CM-17-27** dated September 21, 2017 concerning a Risk Management Policy and Procedure

(See Pages 806 to 820)

Recommendation

That Report CM-17-27 dated September 21, 2017 containing a refreshed Corporate Risk Management Policy and Procedure be endorsed as the corporate approach to risk management.

3. Jag Sharma, City Manager, Submitting **Memorandum CM-17-28** dated September 21, 2017 Concerning Staff Comments Provided on Changes to Cannabis Legalization in Ontario

(See Pages 821 to 826)

Recommendation

That Memorandum CM-17-28 dated September 21, 2017 concerning staff comments submitted to the Ministry of the Attorney General in response to a consultation paper on changes to cannabis legislation in Ontario be received for information.

Motions

CM-17-23 Use of Warming Centres

Recommendation

Whereas on January 10, 2017 City Council directed 'That the use of warming centres be referred to Oshawa's Corporate Leadership Team and Emergency Planning to review, in conjunction with the Region of Durham, and to identify whether there are any gaps and improvements to be made in the program'; and,

Whereas City staff met with Region of Durham (the Region) staff on June 16, 2017 to gather information on cold weather responses by the Region and to investigate if further measures are required; and,

Whereas the Region has a 'Cold Weather Response Plan' that is activated when temperatures drop to -15 °C or below or when severe weather conditions exist, which provides three shelters: Cornerstone Community Association in Oshawa, Muslim Welfare Home (single women with/without children) in Whitby, and Durham Youth Housing and Support Services in Ajax; and,

Whereas the Region has an existing communication plan and notifies Durham Region Police Service and the three shelters when a Cold Weather Response activates and also has a Hotel Program in place to

assist with any overflow during a Cold Weather Response, and a transportation plan to deliver individuals to the different shelters; and,

Whereas the Region staff indicated that the best option to assist those in need of shelter from the cold is to divert these individuals to the regional shelters rather than a separate warming centre as the individuals will also be assisted with other social issues and be directed or counseled into utilizing other programs offered by the Region and others; and,

Whereas the Region is willing and prepared to help in all emergencies, has messaging on the Region's website and has established plans and practices in place to assist with 'Cold Weather Responses';

Therefore be it resolved that that staff continue to work with the Region during cold weather events.

CM-17-24 Potential Amendments to the Election Sign By-law

Recommendation

Whereas staff see it appropriate to review the Election Sign By-law in preparation for the 2018 Municipal Election; and,

Whereas it is appropriate to solicit public and stakeholder input on potential amendments to the Election Sign-By-law,

Therefore be it resolved:

1. That staff be directed to undertake a public consultation process to solicit feedback from the public and stakeholders on potential amendments to the Election Sign By-law; and,
2. That the City Clerk report to the Corporate Services Committee in early 2018.

CM-17-25 Council Vacancies Policy Options

Recommendation

Whereas various correspondence and delegations regarding policy options for filling Council vacancies were referred to staff for a report; and,

Whereas a special meeting of Council will be held November 15, 2017 at 6:30 p.m. in the Council Chamber to consider policy options for filling Council vacancies; and,

Whereas it is appropriate to solicit public input on these policy options,

Therefore be it resolved:

1. That the City Clerk invite public input prior to the November 15, 2017 special meeting of Council at a public information centre, to be scheduled; and,
2. That the November 15, 2017 special meeting be held as a public meeting; and,
3. That the individuals having previously submitted correspondence or having made delegations on the matter be advised of the above.

CM-17-26 Public and Stakeholder Input on Draft Procedure By-law

Recommendation

Whereas a Council Education and Training Session has been scheduled for Tuesday, September 26, 2017 at 1 p.m. in the Council Chamber providing an overview of a draft Procedure By-law;

Therefore be it resolved:

1. That, following the Tuesday, September 26, 2017 Council Education and Training Session, the draft Procedure By-law be posted on the City's website and made available at Service Oshawa on September 27, 2017 for public comment until October 31, 2017; and,
2. That the City Clerk report to the Corporate Services Committee with a final recommended Procedure By-law.

CM-17-29 New School Crossing Guard at Village Union Public School

Recommendation

Whereas in September 2017, Village Union Public School relocated to 155 Gibb Street; and,

Whereas staff received a request from Durham District School Board in September 2017 for a new school crossing guard to assist students across Gibb Street near Village Union Public School; and,

Whereas staff completed a school crossing guard warrant study and found that a new school crossing guard is required at Village Union Public School; and,

Whereas Gibb Street is a Regional Road and City staff have coordinated with Region of Durham staff to select a safe and suitable school crossing location east of the school where Joseph Kolodzie Oshawa Creek Bike Path intersects with Gibb Street; and,

Whereas City staff will work with Region of Durham staff so that school crossing signage and pavement markings are installed; and,

Whereas the 2018 annual budgetary costs for the new school crossing guard are \$5,500, and the school crossing operating costs for the remainder of 2017 can be accommodated from within the 2017 Operating Budget,

Therefore be it resolved that Council approve the hiring of a new school crossing guard to assist students crossing Gibb Street in the vicinity of the new Village Union Public School.

“That City Council proclaim:

October 2017 as ‘Occupational Therapy Month’; and,

October 1, 2017 as ‘National Seniors Day and the flag be raised at City Hall and flown for the day; and,

October 17, 2017 as ‘International Stroke Day’; and,

October 24, 2017 as ‘World Polio Day’; and,

October 25, 2017 as ‘Child Care Worker and Early Childhood Educator Appreciation Day’; and,

October 29, 2017 to November 4, 2017 as ‘English as a Second Language Week’.”

“That City Council ratify the proclamation issued on July 11, 2017 proclaiming September 25, 2017 as ‘Franco-Ontarian Day’ and the flag being raised at City Hall and flown for the week.”

“That City Council ratify the proclamations issued on July 20, 2017 proclaiming September 18 to 22, 2017 as ‘National Hunger Awareness Week’ and September 2017 as ‘Hunger Action Month’ and the flag being raised at City Hall on September 1, 2017 and flown for the month.”

“That City Council ratify the proclamation issued on July 31, 2017 proclaiming September 11 to 15, 2017 as ‘Think Pink Week’ and the flag being raised at City Hall on September 11, 2017 and flown for the week.”

“That City Council ratify the proclamation issued on August 15, 2017 proclaiming September 2017 as ‘Prostate Cancer Awareness Month’.”

“That City Council ratify the proclamation issued on August 31, 2017 proclaiming September 2017 as ‘Childhood Cancer Awareness Month’ and the flag being raised at City Hall on September 1, 2017 and flown for the month.”

By-laws

- 74-2017 A By-law to adopt Amendment 188 to the Oshawa Official Plan (Implements direction of September 25, 2017 through Item 2 of the Sixty-seventh Report of the Development Services Committee to add new policies related to the regulation of Vehicle Drive-through facilities in the City of Oshawa.)
- 75-2017 A By-law to amend Zoning By-law 60-94, as amended (Implements direction of September 25, 2017 through Item 2 of the Sixty-seventh Report of the Development Services Committee to add new provisions related to the regulation of Vehicle Drive-through facilities in the City of Oshawa.)
- 76-2017 A By-law to amend Zoning By-law 60-94, as amended (Implements direction of August 22, 2017 through Item 6 of the Sixty-fifth Report of the Development Services Committee to permit a self-serve storage facility as an additional permitted use and site specific zone regulations to implement proposed site design for lands on the east side of Ritson Road North, between Taunton Road East and Beatrice Street, generally known as the Five Points Mall.)
- 77-2017 A By-law to Amend Final Tax Billing By-law 29-2017 (Implements direction of September 25, 2017 through Item 14 of the Ninth Report of the Finance Committee to amend Schedule A of By-law 29-2017 to change the 2017 tax rate for the New Multi-Residential property tax class.)

Discussion Agenda

Matters Excluded from Consent Agenda

Matters Tabled

None.

Notice of Motion

(As may be presented by Council Members)

Confirming By-law

A by-law to confirm the City Council Meeting of September 25, 2017.

Adjourn

**City Council
Appendix A
September 25, 2017**

For your information, the following correspondence received by the City Clerk will be filed following City Council's Meeting of September 25, 2017.

1. **Regional Municipality of Durham**, Ralph Walton, Regional Clerk/Director of Legislative Services forwarding a copy of Director, Emergency Management Report 2017-COW-137 providing an overview of changes proposed to the Planning Basis for the revised Provincial Nuclear Emergency Response Plan and staff comments submitted to the Ministry of Community Safety and Correctional Services.
2. **Regional Municipality of Durham**, Roger Saunders, Director of Planning, forwarding a copy of Commissioner Information Report 2017-INFO-71 providing an overview of Census of Agriculture data for Canada, Ontario, the Greater Golden Horseshoe and Durham Regional including changes in characteristics of farm industries, size, capital and operators.
3. **Regional Municipality of Durham**, Rogers Saunders, Director of Planning, forwarding a copy of Commissioner's Information Report 2017-INFO-75 summarizing building permit and construction activity for Durham Region and the Greater Toronto and Hamilton Area for the period of January to March 2017 with comparisons to the same period in 2016.
4. **Regional Municipality of Durham**, Janet Traer, Accessibility Coordinator, forwarding a copy of the Regional Municipality of Durham 2016 Accessibility Report.
5. **Regional Municipality of Durham**, Angela Gibson, Director of Corporate Policy and Strategic Initiatives forwarding a copy of the Age-Friendly Durham Strategy and Action Plan dated April 2017 and the Age-Friendly Municipal Roundtable Summary Report.
6. **Regional Municipality of Durham**, Dimitri Pagratis, Project Planner forwarding a copy of Commissioner of Planning and Economic Development Report 2017-INFO-84 providing a review and copy of the Region's Tree By-law, the Regional Tree By-law Information Pamphlet, the Good Forestry Practices Permit Application and the Clear Cutting Permit Application and inviting the City to share opinions and ideas on the current Regional Tree By-law.
7. **Regional Municipality of Durham**, Ralph Walton, Regional Clerk/Director of Legislative Services forwarding a copy of Commissioner of Works Report 2017-COW-206 providing an update on the transition to the Resource Recovery and Circular Economy Act, 2016 and provide information on the planned timing of the Blue Box Program Plan and its impacts on lower-tier municipal waste diversion programs, public space litter and recycling programs.

8. **Regional Municipality of Durham**, Ralph Walton, Regional Clerk/Director of Legislative Services forwarding a copy of Regional Council's resolution protecting the automotive sector during the upcoming North American Free Trade Agreement negotiations.
9. **Regional Municipality of Durham**, Ralph Walton, Regional Clerk/Director of Legislative Services forwarding a copy of Commissioner of Planning and Economic Development Report 2017-COW-201 providing Regional comments on a proposed Regional Natural Heritage System for the Growth Plan for the Greater Golden Horseshoe and draft Agricultural System mapping and Implementation Procedures.
10. **Richard Worden** submitting his resignation as a member of the Oshawa Central Business District Improvement Area Board of Management.
11. **Israel Guzman** submitting his resignation as a member of the Oshawa Active Transportation Advisory Committee.
12. **Valerie Arnold** submitting her resignation as a member of the Oshawa Accessibility Advisory Committee.
13. **Municipality of Clarington**, June Gallagher, Deputy Clerk requesting the Region of Durham Health Department include a Rapid Response Vehicle that would be dedicated to the Municipality of Clarington in its 2018 Budget submission.