

## Corporate Services Department

**Date:** April 15, 2020

File: A-2110

**To:** Mayor Carter and Members of City Council

**From:** Mary Medeiros, City Clerk

**Re:** Notice/Agenda for Special Meeting of City Council

This is to provide notice and the agenda for the Special Meeting of City Council called for:

**Wednesday, April 15, 2020**

**at 9:30 a.m.**

**Electronic Meeting**

### **Public Agenda**

**CNCL-20-14**     Electronic Participation for Council Meetings during a Declared Emergency

(Pages 1 to 10)

Recommendation

1. That in accordance with Report CNCL-20-14 dated April 8, 2020, Council's Procedure By-law 111-2017, as amended, be further amended in the form of the by-law set out in Attachment 1 to permit electronic participation in open and closed meetings in cases where an emergency has been declared to exist in all or part of the City of Oshawa and that such participation by a Member of Council count towards quorum; and,
2. That during the declared Emergency related to the COVID-19 Pandemic, all Standing Committee meetings be suspended and all matters be dealt by Council; and,
3. That the requirements of Notice By-law 97-2000 regarding notice to the public for amendments to Council's Procedure By-law be waived given the emergent situation related to COVID-19.

By-law 34-2020     A By-law to amend Council Procedure By-law 111-2017, as amended. (Implements direction of April 15, 2020 through Report CNCL-20-14 to further amend Council's Procedure By-law to permit electronic participation for Council Meetings during a Declared Emergency.)

CNCL-20-15      Extension of Delegated Powers to the Mayor and Chief Administrative Officer under the Emergency Management By-law 77-2008, as amended

Recommendation

Whereas on March 13, 2020, City Council approved amendments to the Emergency Management By-law 77-2008, as amended, in response to the COVID-19 pandemic by delegating certain powers to the Mayor and Chief Administrative Officer during an Emergency;

Whereas the delegated authority to the Mayor for “Legislative Powers” includes all matters where Council acts in a legislative and quasi-judicial function, including enacting by-laws, setting policies, and exercising decision making authority;

Whereas the delegated authority to the Chief Administrative Officer for “Administrative Powers” including all matters required for the management of the Corporation, including staffing and the provision of services;

Whereas on March 16, 2020, the Chief Administrative Officer first exercised his authority, which is only effective for 30 days from the first exercise of authority in response to an Emergency, unless Council authorizes an extension of such delegated authority;

Whereas on March 17, 2020 the Mayor first exercised his authority, which is only effective for 30 days from the first exercise of authority in response to an Emergency, unless Council authorizes an extension of such delegated authority;

Whereas on April 6, 2020, the Mayor declared a state of emergency under the *Emergency Management and Civil Protection Act* in the City of Oshawa and given the current state of emergency it is appropriate to extend the authority of the Mayor for “Legislative Matters” and to the Chief Administrative Officer for “Administrative Matters”; and,

Therefore be it resolved, that the authority of the Mayor and Chief Administrative Officer to act in accordance with the Emergency Management By-law 77-2008, as amended, be extended for a period of time to coincide with the City of Oshawa’s Emergency Declaration and until such time as the Emergency is terminated.

### **Confirming By-Law**

A by-law to confirm the City Council meeting of April 15, 2020.

### **Adjournment**

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City Council – April 15, 2020

Additional Correspondence distributed at the meeting

**CNCL-20-16** Greg Milosh requesting that Council give consideration to electronic participation for delegations