



Corporate Services Committee Meeting

Monday, March 25, 2019

Committee Meeting Room, Council Building

9:30 a.m.

Agenda

Notice to Correspondents:

The personal information contained in your correspondence to Oshawa City Council or its Committees is collected under the Municipal Act, 2001. Any personal information you choose to disclose in your correspondence will be used to receive your views on relevant issues to enable the City to make its decision on the matter. This information will become part of the public record.

The City of Oshawa is committed to providing services as set out in the Accessibility for Ontarians with Disabilities Act, 2005. If you have accessibility needs and require alternate formats or other accommodations please contact City Clerk Services at 905-436-3311; email: clerks@oshawa.ca or in-person.

Agendas and minutes can be found at: <http://calendar.oshawa.ca/Meetings>.

Corporate Services Committee

The Corporate Services Committee is made up of five members. Mayor Carter is an Ex Officio member of all Standing Committees

Below are the members of the Corporate Services Committee:

Councillor Marks, Chair
Councillor Hurst, Vice-Chair
Councillor Giberson, Member
Councillor Neal, Member
Councillor Nicholson, Member
Mayor Carter, Ex Officio

The Corporate Services Committee is responsible for providing advice and recommendations to Council resulting from matters under the authority of the Corporate Services Department including City Clerk Services, Corporate Communications, Facilities Management Services, Information Technology Services, Municipal Law Enforcement & Licensing Services, and any outside agencies reporting to Council on matters similar to matters listed under the authority of the Corporate Services Committee. Corporate Services Committee meetings are held at 9:30 a.m. on the following dates in 2019:

January 14, 2019
February 4, 2019
February 25, 2019
March 25, 2019
April 15, 2019
May 6, 2019
May 27, 2019

June 17, 2019
September 9, 2019
September 30, 2019
October 21, 2019
November 18, 2019
December 9, 2019

Members of the public may address the Committee concerning an item under its purview by submitting a written request to City Clerk Services before 4:30 p.m. on the Tuesday preceding the Monday meeting.

Please Note

All personal electronic devices must be turned to an inaudible function during the meeting.

The City of Oshawa maintains a scent free policy. Please refrain from wearing or using perfumes, colognes or other scented products at this meeting.

Video recording and photography during Committee meetings is permitted in the area designated in the Committee Meeting Room.

Corporate Services Committee

March 25, 2019

Matters Requiring Direction

Additional Agenda Items

(As may be presented at the meeting.)

Declarations of Pecuniary Interest

(As may be presented by Committee Members)

Presentations

Corporate Communications to provide an overview of the City's updated subscription webpage.

Municipal Law Enforcement and Licensing Services to provide an overview of Transportation Network Companies and related issues.

Delegations

None

Correspondence Requiring Action

None

Referrals from Council and Standing Committees

CORP-19-34 Provision of Online, Telephone and In Person Voting in the 2022 Municipal Elections

"Whereas a number of Ontario Municipalities offered on-line and telephone voting in the 2018 Municipal Election; and,

Whereas the City of Oshawa has experienced low voter turnout in the past elections;

Therefore the City of Oshawa investigate the benefits and costs to implement a hybrid system that allows for regular in person and proxy voting, as well as on-line and telephone voting in the 2022 Municipal Elections and report to Council in the third quarter of 2020."

Reports from Advisory Committees

None

Reports/Motions Requiring Action

None

Public Consent Agenda

Correspondence

CORP-19-28 Region of Durham – Drafting a Streamlined By-law Regarding Recreational Cannabis Across the Region

(See Pages 1 to 2)

Recommendation

That the Corporate Services Committee recommend to City Council:

That based on Correspondence CORP-19-28 dated March 4, 2019 from Ralph Walton, Regional Clerk, Region of Durham, staff be directed to work with the Region of Durham on drafting a streamlined by-law regarding recreational cannabis across Durham Region.

CORP-19-33 City Wide Taxi requesting Additional Accessible Taxi Plates and Requesting Permission to Change the Taxi Cab Fleet Colour from Maroon to Red

(See Pages 3 to 4)

Recommendation

That Correspondence CORP-19-dated March 18, 2019 from John Karkoulas, City Wide Taxi requesting additional accessible Taxi Plates and permission to change the taxi cab fleet colour from maroon to red be referred to staff for a report.

Reports

CORP-19-02 Updated Media Relations Guidelines Manual and Media Events, Groundbreaking, Grand Opening and Opening Ceremonies Guidelines Manual

[This item was deferred to the March 25, 2019 Corporate Services Committee meeting.]

(See Pages 5 to 69)

Recommendation

That the Corporate Services Committee recommend to City Council:

1. That City Council reconsider its decision of September 24, 2018 concerning the Media Relations Guidelines Manual and the Media Events, Groundbreaking, Grand Opening and Opening Ceremonies Guidelines Manual; and,

2. That the updated Media Relations Guidelines Manual and Media Events, Groundbreaking, Grand Opening and Opening Ceremonies Guidelines Manual, asset out in Attachments 1 and 2 respectively to Report CORP-19-02, dated January 9, 2019, be endorsed.

CORP-19-29 Expansion of Scope of Special Council Meeting

Recommendation

That the Corporate Services Committee recommend to City Council:

Whereas a Special Council meeting has been held annually since 2009 for the purpose of allowing the public an opportunity to provide their views or concerns regarding accessibility issues to City Council and for the Oshawa Accessibility Advisory Committee to present Accessibility awards to both businesses and residents; and,

Whereas the City of Oshawa has a Diversity and Inclusion Plan, approved by City Council in 2017, which is aimed at promoting equity and inclusion across a wide range of human differences, including accessibility issues; and

Whereas issues of broader inclusion in the community align and often intersect with accessibility; and,

Whereas the Oshawa Accessibility Advisory Committee approved OAAC-19-08 to support the expansion of the scope of the annual Special Meeting of Council to include all areas of diversity and inclusion, while maintaining the accessibility agenda,

Therefore be it resolved that Corporate Services Committee recommend to City Council that the annual Special Council meeting to discuss accessibility issues be broadened in scope to include all areas of diversity and inclusion, beginning with the meeting scheduled for May 28, 2019.

CORP-19-30 Civil Marriage Ceremony – Terms and Conditions and Fees

(See Pages 70 to 72)

Recommendation

That the Corporate Services Committee recommend to City Council:

Whereas on April 9, 2018 City Council endorsed the creation of a service framework for the implementation of civil marriage services performed by the City through an external contractor;

Whereas on December 18, 2018 City Council approved the \$400 fee for civil marriage ceremonies (CNCL-18-83);

Whereas on January 22, 2019 City Council received Information Report INFO-19-04 outlining various aspects of the Civil Marriage program;

Whereas on February 19, 2019 City Council adopted By-law 13-2019 to authorize civil marriage solemnization services;

Whereas through further development of the civil marriage services program, it has been recognized that terms and conditions need to be established to accommodate various requests that will impact staff time to accommodate these requests;

Therefore be it resolved that in accordance with CORP-19-30 concerning civil marriage ceremonies, the Terms and Conditions as outlined in Attachment 1 be approved; and,

That Council adopt a By-law in the form of amending By-law in Attachment 2 to further amend the General Fees and Charges By law 13-2003, as amended.

CORP-19-31 Amendment to Council's Procedure By-law Concerning Section 26.10: Motion to Reconsider

(See Pages 73 to 86)

Recommendation

That the Corporate Services Committee recommend to City Council:

That Report CORP-18-31 dated March 20, 2019 concerning "Amendment to Council's Procedure By-law (By-law 111-2017, as amended) Concerning Section 26.10: Motion to Reconsider" be received for information.

CORP-19-32 Appointment to Oshawa Active Transportation Advisory Committee

(See Pages 87 to 88 and C89 to C127)

Recommendation

That the Corporate Services Committee recommend to City Council:

That in accordance with Report CORP-19-32, the applicants listed in Confidential Attachment 1 be appointed to the Oshawa Active Transportation Advisory Committee for the term ending November 30, 2019.

Discussion Agenda

Matters Excluded From Consent Agenda

Items to Be Introduced By Councillors

Closed Consent Agenda

Closed Correspondence

None

Closed Reports

None

Closed Discussion Agenda

Matters Excluded from Closed Consent Agenda

Items requiring Committee Action or Decision

Adjournment