

Minutes of the Corporate Services Committee meeting held in the Committee Meeting Room, Council Building on Monday, March 25, 2019 at 9:30 a.m.

Present: Councillor Marks, Chair  
Councillor Hurst, Vice-Chair  
Councillor Giberson, Member  
Councillor Neal, Member  
Councillor Nicholson, Member (left the meeting at 10:43 a.m.)  
Mayor Carter, Ex Officio (left the meeting at 10:38 a.m.)

Also

Present: Councillor McConkey (entered the meeting at 9:33 a.m.)  
Councillor Gray (entered the meeting at 9:48 a.m.)  
L. Davis, Council-Committee Coordinator  
T. Adams, Commissioner, Corporate Services Department  
M. Medeiros, Acting City Clerk  
K. Man, Manager, Policy and Research  
S. McFadyen, Manager, Corporate Communications  
K. Feagan, Manager, Municipal Law Enforcement Services  
C. Rutherford, Manager, Licensing and Support Services  
H. Dunn, Corporate Communications Officer  
E. McLean, Policy and Research Analyst

Absent: None

## **Public Agenda**

### **Additional Agenda Items**

None.

### **Declarations of Pecuniary Interest**

None.

### **Presentations**

Moved by Councillor Nicholson,  
“That the presentation from Ken Man, Manager Policy and Research concerning Transportation Network Companies be deferred to the end of the meeting.” Carried

Shannon McFadyen, Manager, Corporate Communications and Heather Dunn, Corporate Communications Officer provided an overview of the City’s updated subscription webpage.

Councillor McConkey entered the meeting during the presentation.

The Committee questioned the Manager, Corporate Communications and the Corporate Communications Officer.

Councillor Gray entered the meeting during questions.

(Also see Page 7)

## **Delegations**

None

## **Correspondence Requiring Action**

None

## **Referrals From Council and Standing Committees**

CORP-19-34      Provision of Online, Telephone and In Person Voting in the 2022  
Municipal Elections

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“Whereas a number of Ontario Municipalities offered on-line and telephone voting in the 2018 Municipal Election; and,

Whereas the City of Oshawa has experienced low voter turnout in the past elections;

Therefore the City of Oshawa investigate the benefits and costs to implement a hybrid system that allows for regular in person and proxy voting, as well as on-line and telephone voting in the 2022 Municipal Elections and report to Council in the third quarter of 2020.”

Moved by Councillor Hurst,

“That City Council Referral CORP-19-34 concerning the provision of online, telephone and in-person voting in the 2022 Municipal Elections be referred to staff for a report.”

Carried

## **Reports from Advisory Committees**

None.

## **Reports/Motions Requiring Action**

None.

## **Public Consent Agenda**

Moved by Councillor Hurst,

“That all items listed under the heading of Public Consent Agenda for the Corporate Services Committee meeting of March 25, 2019 be adopted as recommended with the exception of Reports CORP-19-02, CORP-19-30 and CORP-19-31.” Carried

CORP-19-28 Region of Durham – Drafting a Streamlined By-law Regarding Recreational Cannabis Across the Region

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Recommendation (Carried – See Page 2)

That the Corporate Services Committee recommend to City Council:

That based on Correspondence CORP-19-28 dated March 4, 2019 from Ralph Walton, Regional Clerk, Region of Durham, staff be directed to work with the Region of Durham on drafting a streamlined by-law regarding recreational cannabis across Durham Region.

CORP-19-33 City Wide Taxi requesting Additional Accessible Taxi Plates and Requesting Permission to Change the Taxi Cab Fleet Colour from Maroon to Red

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Recommendation (Carried – See Page 2)

That Correspondence CORP-19-dated March 18, 2019 from John Karkoulas, City Wide Taxi requesting additional accessible Taxi Plates and permission to change the taxi cab fleet colour from maroon to red be referred to staff for a report.

## Reports

CORP-19-02 Updated Media Relations Guidelines Manual and Media Events, Groundbreaking, Grand Opening and Opening Ceremonies Guidelines Manual

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Recommendation (Carried – See Page 5)

That the Corporate Services Committee recommend to City Council:

1. That City Council reconsider its decision of September 24, 2018 concerning the Media Relations Guidelines Manual and the Media Events, Groundbreaking, Grand Opening and Opening Ceremonies Guidelines Manual; and,
2. That the updated Media Relations Guidelines Manual and Media Events, Groundbreaking, Grand Opening and Opening Ceremonies Guidelines Manual, asset out in Attachments 1 and 2 respectively to Report CORP-19-02, dated January 9, 2019, be endorsed.

CORP-19-29 Expansion of Scope of Special Council Meeting

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Recommendation (Carried – See Page 2)

That the Corporate Services Committee recommend to City Council:

Whereas a Special Council meeting has been held annually since 2009 for the purpose of allowing the public an opportunity to provide their views or concerns regarding accessibility issues to City Council and for the Oshawa Accessibility Advisory Committee to present Accessibility awards to both businesses and residents; and,

Whereas the City of Oshawa has a Diversity and Inclusion Plan, approved by City Council in 2017, which is aimed at promoting equity and inclusion across a wide range of human differences, including accessibility issues; and

Whereas issues of broader inclusion in the community align and often intersect with accessibility; and,

Whereas the Oshawa Accessibility Advisory Committee approved OAAC-19-08 to support the expansion of the scope of the annual Special Meeting of Council to include all areas of diversity and inclusion, while maintaining the accessibility agenda,

Therefore be it resolved that Corporate Services Committee recommend to City Council that the annual Special Council meeting to discuss accessibility issues be broadened in scope to include all areas of diversity and inclusion, beginning with the meeting scheduled for May 28, 2019.

CORP-19-30 Civil Marriage Ceremony – Terms and Conditions and Fees

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Recommendation (Carried – See Page 6)

That the Corporate Services Committee recommend to City Council:

Whereas on April 9, 2018 City Council endorsed the creation of a service framework for the implementation of civil marriage services performed by the City through an external contractor;

Whereas on December 18, 2018 City Council approved the \$400 fee for civil marriage ceremonies (CNCL-18-83);

Whereas on January 22, 2019 City Council received Information Report INFO-19-04 outlining various aspects of the Civil Marriage program;

Whereas on February 19, 2019 City Council adopted By-law 13-2019 to authorize civil marriage solemnization services;

Whereas through further development of the civil marriage services program, it has been recognized that terms and conditions need to be established to accommodate various requests that will impact staff time to accommodate these requests;

Therefore be it resolved that in accordance with CORP-19-30 concerning civil marriage ceremonies, the Terms and Conditions as outlined in Attachment 1 be approved; and,

That Council adopt a By-law in the form of amending By-law in Attachment 2 to further amend the General Fees and Charges By law 13-2003, as amended.

CORP-19-31 Amendment to Council's Procedure By-law Concerning Section 26.10: Motion to Reconsider

Recommendation (Replaced – See Page 6)

That the Corporate Services Committee recommend to City Council:

That Report CORP-18-31 dated March 20, 2019 concerning “Amendment to Council’s Procedure By-law (By-law 111-2017, as amended) Concerning Section 26.10: Motion to Reconsider” be received for information.

CORP-19-32 Appointment to Oshawa Active Transportation Advisory Committee

Recommendation (Carried – See Page 2)

That the Corporate Services Committee recommend to City Council:

That in accordance with Report CORP-19-32, the applicants listed in Confidential Attachment 1 be appointed to the Oshawa Active Transportation Advisory Committee for the term ending November 30, 2019.

### Discussion Agenda

#### Matters Excluded From Consent Agenda

Moved by Mayor Carter,  
“That the Corporate Services Committee adopt the recommendation contained in Report CORP-19-02 concerning the Updated Media Relations Guidelines Manual and Media Events, Groundbreaking, Grand Opening And Opening Ceremonies Guidelines Manual.”  
Carried on the following vote

Affirmative – Councillors Giberson, Hurst, Marks, Nicholson and Mayor Carter

Negative- Councillor Neal

Absent – None

Moved by Mayor Carter,  
“That the Corporate Services Committee adopt the recommendation contained in Report CORP-19-30 concerning terms, conditions and fees associated with civil marriage ceremonies.” Carried

Moved by Councillor Nicholson,  
“That based on Report CORP-19-31 dated March 20, 2019, the amendments suggested for Parts a) and c) of Section 26.10 of the Procedure By-law as identified in Section 5 of said Report be endorsed and recommended to Council.” Lost on the following vote

Affirmative – Councillors Giberson, Marks and Nicholson

Negative – Councillors Hurst, Neal and Mayor Carter

Absent – None

Moved by Councillor Giberson,  
“That Report CORP-18-31 dated March 20, 2019 concerning “Amendment to Council’s Procedure By-law (By-law 111-2017, as amended) Concerning Section 26.10: Motion to Reconsider” be forwarded to Council without recommendation.” Carried

## **Items To Be Introduced By Councillors**

CORP-19-35     Scattered or Excessive Lighting on Properties

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Moved by Councillor Neal,  
“That the Corporate Services Committee recommend to City Council:

Whereas members of the community have been complaining about the lack of privacy related to scattered or excessive lighting on properties, including residential properties; and,

Whereas recent lighting technology improvements related to the use of L.E.D.’s have contributed to lighting being much brighter and obtrusive; and,

Whereas security light fixtures create a condition where there is no control over when the lights are on or off; and,

Whereas Oshawa’s current by-laws do not address this problem,

Therefore be it resolved that the issue of scattered or excessive lighting on properties be referred to staff to:

1. Investigate regulatory options; and,
2. Assess what, if anything is being done in other communities; and,
3. What standards could be applied to address this issue.” Carried

CORP-19-36 Councillor On-Call System

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Moved by Councillor Nicholson,

“That the Corporate Services Committee recommend to City Council:

That the Councillor on-call system established in 2011 be rescinded.” Lost on the following vote

Affirmative – Councillors Giberson, Neal and Nicholson

Negative – Councillors Hurst, Marks and Mayor Carter

Absent – None

Moved by Councillor Nicholson,

“That the Corporate Services Committee recommend to City Council:

That participation in the Councillor on-call system established in 2011 be voluntary.” Carried on the following vote

Affirmative – Councillors Giberson, Marks, Neal, Nicholson and Mayor Carter

Negative – Councillor Hurst

Absent – None

Mayor Carter left the meeting.

Councillor Nicholson left the meeting.

## **Presentation**

Ken Man, Manager, Policy and Research, Municipal Law Enforcement and Licensing Services provided an overview of Transportation Network Companies and related issues

The Committee questioned the Manager, Policy and Research.

## **Closed Meeting Agenda**

### **Closed Correspondence Requiring Action**

None.

### **Closed Reports/Motions Requiring Action**

None.

## **Closed Consent Agenda**

### **Closed Correspondence**

None.

### **Closed Reports**

None.

## **Closed Discussion Agenda**

### **Matters Excluded from Closed Consent Agenda**

None.

### **Adjournment**

Moved by Councillor Neal,  
"That the meeting adjourn." Carried

The meeting adjourned at 11:39 a.m.