

Minutes of the THIRD meeting of the Finance Committee for 2013, held in the Committee Meeting Room, Council Building, Oshawa Civic Administration Complex on Thursday, December 5, 2013 at 1:30 p.m.

Present: Councillor Diamond, Chair  
Councillor Aker, Vice-Chair  
Councillor Bouma, Member  
Councillor England, Member (left at 3:10 p.m.)  
Councillor Wood, Member  
Mayor Henry, Ex Officio

Also

Present: M. Pringle, Committee Co-ordinator  
N. Pincombe, Director, Finance Services/City Treasurer  
T. Adams, Director, Corporate Communications  
M. Robinson, Acting Director, Facilities Maintenance Services  
D. Lyon, Manager, Purchasing Services  
S. Sinnott, Manager, Financial Reporting and Planning  
M. Bretherick, Co-ordinator, Budget Services  
S. McFadyen, Corporate Communications Officer  
N. Mohammed, Junior Financial Analyst

Absent: None.

### **PUBLIC AGENDA**

#### **DECLARATIONS OF PECUNIARY INTEREST**

Mayor Henry made a declaration of pecuniary interest with respect to the request for \$31,800 for in-kind services outlined in Report FIN-13-19 for the Oshawa Rotary Ribfest as he is a member of the Rotary Club and did not take part in the discussion or voting on this matter.

#### **DELEGATIONS**

Moved by Councillor Aker,  
"That the delegations of Mary Krohnert (The Living Room Community Art Studio), Julien LeBourdais (Feed the Need Durham), Cecile Wagar (Metis Heritage Celebration), John Beaton, Dr. Gary Polonsky and Elizabeth Parker (Durham Youth Orchestra) be heard." CARRIED

Mary Krohnert, The Living Room Community Art Studio addressed the Finance Committee providing an overview of the project and requesting the Committee reconsider the request for a \$5,000 partnership grant, noting the funding would be used for start-up operating costs associated with creating a store-front community art studio at 149 Simcoe Street South.

The Committee questioned Mary Krohnert.

Julien LeBourdais, Feed the Need Durham addressed the Finance Committee providing an overview of the work done by Feed the Need and requesting the Committee reconsider the request for a \$5,000 partnership grant, stating the “need” continues to grow and that the organization is hoping to relocate to a larger facility in 2014.

Mayor Henry left the meeting.

Cecile Wagar, Metis Heritage Celebration addressed the Finance Committee providing an overview of the Metis Heritage Celebration and requesting the Committee reconsider the request for additional anchor grant funding in the amount of \$200 for in-kind services, noting in the past the group has not used the full amount of funding provided.

Dr. Gary Polonsky, John Beaton and Elizabeth Parker, Durham Youth Orchestra addressed the Finance Committee providing a response to the reasons outlined in the staff report for denying their request and requesting the Committee reconsider the request for a \$5,000 partnership grant.

The Committee questioned Dr. Gary Polonsky, John Beaton and Elizabeth Parker.

**DELEGATION REQUESTS (requires 2/3 vote)**

None.

**CORRESPONDENCE REQUESTS**

None.

**REFERRALS FROM CITY COUNCIL**

None.

**ADVISORY COMMITTEE REPORTS**

None.

**ADDITIONAL AGENDA-RELATED ITEMS (requires 2/3 vote to add)**

None.

**PUBLIC CONSENT AGENDA**

Moved by Councillor Aker,  
“That all items listed under the heading of Public Consent Agenda for the December 5, 2013 Finance Committee meeting be adopted as recommended except Reports FIN-13-13, FIN-13-18, FIN-13-22, FIN-13-19 and FIN-13-20.” CARRIED

**CORRESPONDENCE**

None.

**REPORTS**FIN-13-13 Repair of Entranceway at the Arts Resource Centre

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Recommendation (CARRIED – See Page 6)

That the Finance Committee recommend to City Council:

That in accordance with Report FIN-13-13 'Repair of Entranceway at the Arts Resource Centre' dated November 28, 2013 that additional funding in the amount of \$35,000 from the Condition Audit Reserve be approved.

FIN-13-16 Rent Supplement Agreement Amendment for the City's Affordable Housing Property at 173 Westmount Street

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Recommendation (CARRIED – See Page 2)

That the Finance Committee recommend to City Council:

That in accordance with Report FIN-13-16 'Rent Supplement Agreement Amendment for the City's Affordable Housing Property at 173 Westmount Street' dated November 28, 2013, the Addendum to Region of Durham Agreement XK6026 with the City of Oshawa providing rent supplements for five City of Oshawa housing rent geared to income units at 173 Westmount Street be approved and executed by the Mayor and City Clerk.

FIN-13-17 Submission of City Staff Comments to the Ministry of Municipal Affairs and Housing With Respect to the Review of the *Development Charge Act*

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Recommendation (CARRIED – See Page 2)

That the Finance Committee recommend to City Council:

Whereas the Ministry of Municipal Affairs and Housing (MMAH) has requested comments from the public, municipalities and stakeholders by January 10, 2014 on the *Development Charge Act* Consultation Document; and,

Whereas it is appropriate for the City of Oshawa to submit relevant comments to MMAH on this important topic; and,

Whereas on November 22, 2013 staff participated in an MMAH/Municipal Finance Officers' Association webinar on the consultation process and are reviewing relevant research on the *Development Charge Act*; and,

Whereas the next Finance Committee meeting is January 16, 2014, which is six days after the deadline for comments;

Therefore be it resolved that City staff be authorized to respond directly to the Ministry of Municipal Affairs and Housing with relevant comments on the *Development Charge Act* Review by the January 10, 2014 deadline and that a copy of the comments be provided to members of Council.

FIN-13-18 Public Engagement on the City's Annual Budget

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Recommendation (CARRIED – See Page 6)

That the Finance Committee recommend to City Council:

That in accordance with Report FA-13-18 'Public Engagement on the City's Annual Budget' dated November 28, 2013 that the communication plan to inform and solicit feedback and comments from the public on the annual budget as outlined in Section 5.3 be endorsed.

FIN-13-21 2014 Borrowing By-Law

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Recommendation (CARRIED – See Page 2)

That the Finance Committee recommend to City Council:

That the Borrowing By-law as outlined in Attachment 1 to Report FIN-13-21, '2014 Borrowing By-Law', dated November 28, 2013 be approved.

FIN-13-22 Finance Committee's Outstanding Items Status Report

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Recommendation (REPLACED– See Page 6)

That the Finance Committee recommend to City Council:

That Report FIN-13-22, being the Finance Committee's Outstanding Items Status Report be received for information.

FIN-13-19 2014 Partnership and Anchor Grant Recommendations

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Recommendation (REPLACED – See Page 6)

That the Finance Committee recommend to City Council as part of the 2014 budget considerations:

That in accordance with Report FIN-13-19, '2014 Anchor and Partnership Grant Requests', dated November 28, 2013 it is recommended:

- a. That the following 2014 Anchor Grant requests be approved as follows as they meet the Council criteria:
  - Boys and Girls Club of Durham - \$55,000 grant
  - Oshawa Central Business District Improvement Area - \$11,200 in-kind services
  - Friends of the Second Marsh - \$40,000 grant
  - Motor City Car Club - \$25,500 in-kind services
  - Oshawa Folk Arts Council - \$5,000 grant \$12,500 in-kind services

- Oshawa and Durham Region Métis Council \$5,100 in-kind services
  - Oshawa Rotary Ribfest - \$31,800 in-kind services
  - Oshawa Sports Hall of Fame - \$20,000 grant
  - Santa Parade of Lights - \$5,000 grant
- b. That the Finance Committee provide direction on the following requests for additional Anchor Grant funding (above the amount provided for in part a.) as they exceed the approved funding cap:
- Oshawa Central Business District Improvement Area - \$300 in-kind services
  - Friends of the Second Marsh - \$4,000 in-kind services
  - Motor City Car Club - \$300 in-kind services
  - Oshawa and Durham Region Métis Council - \$200 in-kind services
- c. That the following 2014 Partnership Grant requests be approved as follows as they meet the Council criteria:
- Oshawa Children's Community Fair - \$2,900 grant; \$2,100 in-kind services
  - IRIS Group - \$1,100 grant
- d. That the following 2014 Partnership Grant requests be denied as they do not meet the Council criteria:
- Big Brothers Big Sisters Oshawa – Whitby - \$5,000 grant
  - CIBC Run for the Cure - \$14,800 in-kind services
  - Durham Community Legal Clinic - \$5,000 grant
  - Durham Youth Orchestra - \$5,000 grant
  - Feed the Need in Durham - \$5,000 grant
  - Festival Africa Oye - \$5,000 grant; \$3,300 in-kind services
  - The Living Room Community Art Studio - \$5,000 grant
  - Ontario Fantasy Movies - \$3,000 in-kind services
  - Pride Durham Inc. - \$4,900 in-kind services
  - The Refuge Youth Outreach Centre - \$2,600 in-kind services
  - Simcoe Hall Settlement House - \$5,000 grant.

FIN-13-20 Prevalence of Single and Sole Sourcing of Professional and Consulting Services Contracts

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Recommendation (CARRIED – See Page 9)

That the Finance Committee recommend to City Council:

That Report FIN-13-20 'Prevalence of Single and Sole Sourcing of Professional and Consulting Services Contracts', dated November 28, 2013 be received for information.

### **DISCUSSION AGENDA**

#### **MATTERS EXCLUDED FROM CONSENT AGENDA**

The Committee questioned the Acting Director, Facilities Maintenance Services and Director, Finance Services concerning various aspects of Report FIN-13-13.

Moved by Councillor Bouma,

“That the recommendation contained in Report FIN-13-13, ‘Repair of Entranceway at the Arts Resource Centre’, be adopted.” CARRIED

Mayor Henry re-entered the meeting.

The Committee questioned the Director, Corporate Communications and the Corporate Communications Officer concerning various aspects of Report FIN-13-18.

Moved by Councillor England,

“That the recommendation contained in Report FIN-13-18, ‘Public Engagement on the City’s Annual Budget’, be adopted.” CARRIED

Moved by Councillor Bouma,

“That pursuant to Report FIN-13-22 ‘Finance Committee’s Outstanding Items Status Report’, be it resolved that Item 1: ‘Ron Foster, Auditor General Submitting Report AG-13-12 Concerning the Duties, Authority and Reporting Relationship of the Auditor General’ be received for information and be removed from the Finance Committee’s Outstanding Items Status Report; and,

That Item 3: ‘Use of Council Members Expense Allowance’ be lifted from the tabled and be received for information; and,

That the remainder of the Finance Committee’s Outstanding Items Status Report be received for information.” CARRIED ON 2/3 VOTE OF MEMBERS PRESENT

The Committee decided to consider each section of Report FIN-13-19 separately.

Section A

Moved by Councillor Aker,  
“That all the 2014 Anchor Grant requests outlined in Section A to Report FIN-13-19 be adopted as recommended.” CARRIED BY LATER VOTES

There was a request to divide the motion to vote on the anchor grant request from the Oshawa Rotary Ribfest separately.

The vote to approve all the 2014 Anchor Grant requests, except for the Oshawa Rotary Ribfest CARRIED.

The vote to approve the anchor grant request from the Oshawa Rotary Ribfest CARRIED.

Section B

Moved by Councillor Bouma,  
“That the additional anchor grant funding requests in the amount of \$300 for in-kind services for the Oshawa Central Business District Improvement Area and \$4,000 for in-kind services for the Friends of the Second Marsh be approved.” CARRIED BY LATER VOTES

There was a request to divide the motion to vote on each part separately.

The vote to approve the additional anchor grant funding request in the amount of \$300 for in-kind services for the Oshawa Central Business District Improvement Area CARRIED ON THE FOLLOWING VOTE

AFFIRMATIVE – Councillors Aker, Bouma, Diamond, England, Wood, Mayor Henry

NEGATIVE – None.

ABSENT – None.

The vote to approve the additional anchor grant funding request in the amount of \$4,000 for in-kind services for the Friends of the Second Marsh CARRIED ON THE FOLLOWING VOTE

AFFIRMATIVE – Councillors Aker, Bouma, Diamond, England, Mayor Henry

NEGATIVE – Councillor Wood

ABSENT – None.

Moved by Mayor Henry,  
“That the additional anchor grant funding requests in the amount of \$300 for in-kind services for the Motor City Car Club and \$200 for in-kind services for the Oshawa and Durham Region Metis Council be approved.” CARRIED BY LATER VOTES

There was a request to divide the motion to vote on each part separately.

The vote to approve the additional anchor grant funding request in the amount of \$300 for in-kind services for the Motor City Car Club CARRIED ON THE FOLLOWING VOTE

AFFIRMATIVE – Councillors Aker, Bouma, Diamond, England, Mayor Henry

NEGATIVE – Councillor Wood

ABSENT – None.

The vote to approve the additional anchor grant funding request in the amount of \$200 for in-kind services for the Oshawa and Durham Region Metis Council CARRIED.

### Section C

Moved by Councillor Aker,

“That the two 2014 Partnership Grants outlined in Section C to Report FIN-13-19 be approved.” CARRIED

### Section D

Moved by Councillor Bouma,

“That notwithstanding Council policy, the 2014 partnership grant requests from CIBC Run for the Cure in the amount of \$14,800 for in-kind services and The Refuge Youth Outreach Centre in the amount of \$2,600 for in-kind services be approved.” CARRIED

Moved by Councillor England,

“That notwithstanding Council policy, the 2014 partnership grant requests from the Durham Youth Orchestra in the amount of \$5,000 (grant), Feed the Need Durham in the amount of \$5,000 (grant) and Pride Durham Inc. in the amount of \$4,900 for in-kind services be approved.” CARRIED

Moved by Councillor Bouma,

“That the 2014 partnership grant request from The Living Room Community Art Studio in the amount of \$5,000 (grant) be referred to the Arts & Culture Strategy Steering Committee.” CARRIED

Moved by Councillor Wood,

“That notwithstanding Council policy, the 2014 partnership grant requests from Big Brothers Big Sisters Oshawa-Whitby in the amount of \$5,000 (grant) and the Durham Community Legal Clinic in the amount of \$5,000 (grant) be approved.” LOST BY LATER VOTES

There was a request to divide the motion to vote on each part separately.



The vote to approve the 2014 partnership grant request from Big Brothers Big Sisters Oshawa-Whitby in the amount of \$5,000 (grant) LOST ON THE FOLLOWING VOTE

AFFIRMATIVE – Councillor Wood

NEGATIVE – Councillors Aker, Bouma, Diamond, England, Mayor Henry

ABSENT – None.

The vote to approve the 2014 partnership grant request from the Durham Community Legal Clinic in the amount of \$5,000 (grant) LOST ON THE FOLLOWING VOTE

AFFIRMATIVE – Councillor Wood

NEGATIVE – Councillors Aker, Bouma, Diamond, England, Mayor Henry

ABSENT – None.

Moved by Councillor Aker,  
“That notwithstanding Council policy, the 2014 partnership grant request from Simcoe Hall Settlement House in the amount of \$5,000 (grant) be approved.” CARRIED

Moved by Councillor Bouma,  
“That the 2014 partnership grant requests from Festival Africa Oye in the amount of \$5,000 (grant) and \$3,300 for in-kind services and from Ontario Fantasy Movies for \$3,000 for in-kind services be denied.” CARRIED

The Committee questioned the Director, Finance Services concerning various aspects of Report FIN-13-20.

Moved by Councillor Bouma,  
“That the meeting recess.” CARRIED

The meeting recessed at 3:10 p.m. and reconvened at 3:17 p.m. with the following in attendance: Councillors Aker, Bouma, Diamond, Wood and Mayor Henry. Also in attendance were Councillor Neal; the Director, Finance Services; the Acting Director, Facilities Maintenance Services; the Manager, Purchasing Services; the Manager, Financial Reporting and Planning; the Co-ordinator, Budget Services and the Committee Co-ordinator.

The Committee continued to question the Director, Finance Services concerning Report FIN-13-20.

Moved by Councillor Wood,  
“That the recommendation contained in Report FIN-13-20, ‘Prevalence of Single and Sole Sourcing of Professional and Consulting Services Contracts’, be adopted.” CARRIED BY LATER VOTES

After further discussion, Councillor Wood advised he wanted to withdraw the motion.

The vote to withdraw the motion LOST ON THE FOLLOWING VOTE

AFFIRMATIVE – Councillors Aker, Wood

NEGATIVE – Councillors Bouma, Diamond, Mayor Henry

ABSENT – Councillor England

The vote on the motion CARRIED.

**ITEMS TO BE INTRODUCED BY COUNCILLORS**

None.

**CLOSED PORTION OF THE MEETING**

None.

Moved by Councillor Aker,  
“That the meeting adjourn.” CARRIED

The meeting adjourned at 3:34 p.m.