

Minutes of the Oshawa Accessibility Advisory Committee Meeting held in the Committee Meeting Room, Civic Administration Complex on Tuesday, January 15, 2019 at 6:30 p.m.

Present: Lisa Hart, Chair  
Steven Moenster, Member  
Lisa Knowlton, Member  
Andrew MacGillivray, Member  
Julia McCrea, Member  
Dorothy McFarlane, Member  
David McKay, Member  
Linda Tamburro, Member  
Gino Vendetti, Member  
Kenneth Wayne, Member  
Councillor McConkey, Member

Via  
Telephone: None.

Also  
Present: Felicia Blanchet, Council-Committee Coordinator  
Hannah Leznoff, Council-Committee Coordinator  
Lynda Lawson, Accessibility Policy Advisor  
Laura Davis, Council-Committee Coordinator  
Julie MacIsaac, Director, Innovation and Transformation  
Justin Bishop, Superintendent, Roads  
Monica Kendel, Diversity and Inclusion Officer

Absent: Charlotte Maschke, Member

F. Blanchet, Council-Committee Coordinator called the meeting to order.

### **Additional Agenda Items**

None.

### **Declarations of Pecuniary Interest**

None.

### **Presentations**

OAAC-19-04 Advisory Committee of Council Policy and Procedure

Laura Davis, Council-Committee Coordinator provided a presentation regarding the Advisory Committees of Council Policy and Procedure. The Council-Committee Coordinator reviewed the expectations of members, the roles of staff, attendance management procedures, and meeting procedures.

Councillor McConkey entered the meeting during the presentation.

OAAC-19-05     Election of Chair and Vice Chair

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Felicia Blanchet, Council-Committee Coordinator opened the floor for nominations for the role of Chair of the Oshawa Accessibility Advisory Committee for a one-year term.

Moved by Julia McCrea,  
"That Lisa Hart be nominated as Chair of the Oshawa Environmental Advisory Committee for a one-year term." Carried by later vote

Lisa Hart accepted the nomination.

Moved by Linda Tamburro,  
"That David McKay be nominated as Chair of the Oshawa Environmental Advisory Committee for a one-year term."

David McKay declined the nomination.

Moved by Linda Tamburro,  
"That nominations for the role of Chair of the Oshawa Accessibility Advisory Committee be closed." Carried

The vote to appoint Lisa Hart as Chair of the Oshawa Accessibility Advisory Committee for a one-year term carried.

The Council-Committee Coordinator opened the floor for nominations for the role of Vice Chair of the Oshawa Accessibility Advisory Committee for a one-year term.

Moved by Dorothy McFarlane,  
"That Steven Moenster be nominated as Vice Chair of the Oshawa Accessibility Advisory Committee for a one-year term." Carried by later vote

Steven Moenster accepted the nomination.

Moved by Julia McCrea  
"That nominations for the role of Vice Chair of the Oshawa Accessibility Advisory Committee be closed." Carried

The vote to appoint Steven Moenster as Vice Chair of the Oshawa Accessibility Advisory Committee carried.

Lisa Hart assumed the Chair.

OAAC-19-06     Street Signage Review

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Justin Bishop, Superintendent, Roads provided a presentation concerning sign standards stating that a survey was conducted to gather information on the standards currently used by other municipalities. The Superintendent reviewed and compared the standards of surrounding municipalities.

The Committee questioned the Superintendent, Roads.

Moved by Julia McCrea,  
“The Oshawa Accessibility Advisory Committee recommends to the Community Services Committee:

1.     That the standards for street name signs including heritage, new subdivisions and decorative signs be increased in size; and,
2.     That a larger, more consistent font size of 6 inches for major roads and 4 inches for local roads be implemented; and,
3.     That colours be used to maximize contrast; and,
4.     That the placement height of signs be considered so as to ensure they are reflected in vehicle headlights; and,
5.     That all signs be positioned for visibility purposes.” Carried

OAAC-19-07     Focus on Ability Section of the Draft City of Oshawa Inclusive Language Guide

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Monica Kendel, Diversity and Inclusion Officer provided a presentation concerning the focus on ability section of the Draft City of Oshawa Inclusive Language Guide.

The Committee questioned the Diversity and Inclusion Officer.

**Delegations**

None.

**Referrals From Council and/or Standing Committee**

None.

**Correspondence**

None.

## Reports

OAAC-19-02     Review and Feedback on the Focus on Ability Section of the DRAFT City of Oshawa Inclusive Language Guide

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The Committee discussed Report OAAC-19-02 dated January 9, 2019 concerning the focus on ability section of the draft City of Oshawa inclusive language guide.

Moved by David McKay,  
"The Oshawa Accessibility Advisory Committee recommends the following changes to the City of Oshawa Inclusive Language Guide:

1.     Consider replacing the term 'disability' with 'different abilities' throughout the document; and,
2.     Review the 'Preferred and Avoid' table on page 4 of the document; and,
3.     Expand glossary terms to include definitions related to visual impairments; and,
4.     Include statistics that are specific to the City of Oshawa and Regional Municipality of Durham; and,
5.     Remove the bullying example on page 3; and,
6.     Amend the term 'wheelchair' to 'wheelchair/mobility device' and expand this definition in the glossary; and,
7.     Add the term 'mental health' to the glossary." Carried

OAAC-19-01     2018 Year End Summary Report – 2018-2019 Accessibility Plan

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The Committee discussed Report OAAC-19-01 dated January 10, 2019 concerning the 2018 year end summary report of the 2018-2019 Oshawa accessibility plan.

Moved by Steven Moenster,

- "1.     That the City of Oshawa's 2018 Year End Summary Report of the 2018-2019 Accessibility Plan provided as Attachment No. 1 to Report OAAC-19-01 be received as information; and,
2.     That a copy of this report be forwarded to City Council." Carried

OAAC-18-55     City of Oshawa July 2019 – June 2023 Accessibility Plan

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The Committee discussed Report OAAC-18-55 dated December 13, 2018 concerning the City of Oshawa July 2019 – June 2023 accessibility plan.

Moved by Steven Moenster,  
“That the following items be included in the OAAC Workplan component of the City of Oshawa July 2019- June 2023 Accessibility Plan:

1.     OAAC-01: Participate at community events as time permits to promote accessibility awareness; and,
2.     OAAC-02: Host an annual Accessibility Awareness event at Tribute Communities Centre and/or sports event; and,
3.     OAAC-03: Learn about the services community agencies provide for people with disabilities; and,
4.     OAAC- 04: Prepare social media (i.e. Facebook, Twitter) announcements to promote accessibility awareness and City programs and services; and,
5.     OAAC-05: Identify and honour businesses and citizens at the annual Special Council meeting on accessibility issues; and,
6.     OAAC- 6: Host a public information display at the annual Oshawa Canada Day event.” Carried

**Items Introduced by Members**

None.

Moved by Steven Moenster  
“That the meeting adjourn.” Carried

The meeting adjourned at 9:12 p.m.