

Corporate Services Department

Date: September 22, 2021 **File:** A-2110
To: Councillor Nicholson, Chair, and Members of the Port of Oshawa Working Group
From: Racheal Rossetti, Council-Committee Coordinator
Re: Advance Notice of Port of Oshawa Working Group Meeting

This is to provide advance notice of a Port of Oshawa Working Group meeting called for:

Friday, October 1, 2021

at 1:00 p.m.

Electronic Meeting

The purpose of this meeting is to review a staff report presenting comments on the Recommended Key Terms to be included in a Memorandum of Understanding between the Corporation of the City of Oshawa and the Hamilton-Oshawa Port Authority.

In-person attendance by the public will not be permitted. The Municipal Act, 2001 requires that, subject to the provisions in Section 239, all meetings be open in order for members of the public to observe the meetings. In order to comply with these provisions, members of the public may still view open meeting web streams online live and following the meeting as archived on the City's website.

Members of the public may request to address the Port of Oshawa Working Group as a delegation through remote electronic access regarding an item printed on the Agenda by submitting a written request to City Clerk Services a minimum of two business days before the meeting. Members of the public unable to meet the timelines required for testing may submit their comments in writing up to two hours before the meeting starts in order to email the correspondence to all members of Council prior to the meeting.

The City of Oshawa is committed to providing services as set out in *the Accessibility for Ontarians with Disabilities Act, 2005*. If you have accessibility needs and require alternate formats or other accommodations, contact Clerk Services at clerks@oshawa.ca or by telephone at 905-436-3311.